

SUMMER JOB OPPORTUNITY, GRENFELL CAMPUS:
Waste Management Pilot Graduate Assistants

Anticipated start date: May 15, 2025 (flexible)

Hourly gross wage: \$25.43

Two Graduate Assistant positions available: One 90-hour / one 45-hour

The role: The Waste Management Pilot Graduate Assistants will support the Grenfell Campus Waste Innovation Working Group in rolling out a waste management pilot during Spring/Summer 2025. The pilot will include voluntary removal of garbage/recycling bins from office spaces; the introduction of comprehensive sorting stations across campus; and a voluntary composting initiative. The role will support: Campus education and engagement related to the pilot; development and management of the composting initiative; and assessment and evaluation of the pilot outcomes.

Specific duties will include:

- Assisting with signage development, printing, and installation at sorting stations
- Tracking participation in the voluntary initiatives and supporting roll-out
- Organizing a campus-wide bin return activity
- Helping plan and implement outreach & communications initiatives aimed at students, faculty, and staff
- Assisting with the compost management plan
- Monitoring and maintaining composters over the summer months
- Contributing to the planning and execution of measurement and evaluation activities
- Providing other support, as required, to support the activities of the Waste Innovation Group

Position requirements:

- Graduate student in any year of study, eligible to hold a graduate assistant position; preference will be given to students in the Master of Arts in Environmental Policy (MAEP) or the PhD in Transdisciplinary Sustainability (TRSU) programs
- Strong work ethic coupled with excellent interpersonal skills, initiative, and attention to detail
- Familiarity with working with diverse groups
- Self-motivated and comfortable working independently
- Effective writing and verbal communication skills
- Knowledge of qualitative research and survey techniques are assets
- Knowledge of and/or interest in sustainability, waste management, innovation, change management, and/or communications are assets
- Familiarity with Grenfell Campus buildings, including residence buildings, is an asset
- Experience using Microsoft Office applications on a PC

Other details:

- Flexible hours, with periodic meetings during campus working hours (8:30 a.m. – 4:00 p.m.)
- Students will be expected to use their own computing devices
- Light to moderate physical work required, both indoors & outdoors (e.g., installing signage, managing outdoor composters)
- The Graduate Assistant will report to the Grenfell Campus Innovation Coordinator, with involvement from the Waste Innovation Working Group including faculty members

To apply: Send a résumé and one-page cover letter to kmintz@mun.ca, addressed to Kaila Mintz, Innovation Coordinator (Vice-President's Office). Please indicate your preference of either a 90-hour or 45-hour position. Applications will be reviewed on a rolling basis and **submission is encouraged by noon on Thursday, May 8.**

Grenfell Campus and Memorial University are committed to employment equity and diversity and encourage applications from all qualified candidates, including women; people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities and racialized people; and people with disabilities. We thank all applicants for their interest, however, only those selected for an interview will be contacted.